

# ORANA YOUTH FORUM

20 AUGUST 2026  
EXHIBITION  
OPPORTUNITIES





The **Orana Youth Forum 2026** aims to inspire and empower young people as they navigate future education, training and employment pathways in today's evolving job market.

Bringing together a diverse range of education and career providers, the forum is designed to support students in Years 9, 10, 11 and 12 with informed decision-making about their future opportunities.

The event will feature engaging seminars and workshops, alongside an interactive exhibition space showcasing the wide variety of career and study pathways available.

Exhibitors will include a broad cross-section of vocational education providers, apprenticeship and traineeship organisations, tertiary and university institutions, as well as strong representation from key industries across the region.

An outdoor exhibition area will provide students with hands-on opportunities to explore machinery and technology used across a range of industries, helping to engage and inspire the next generation workforce.

The 2026 Orana Youth Forum presents a unique opportunity to showcase your organisation, connect with prospective students and gain valuable exposure across the Orana region. Don't miss this opportunity to be part of one of the region's leading youth engagement events.

## EVENT

### Networking Meet & Greet

Wednesday, 19 August 2026

5.00pm - 7.00pm

### The Vault Orana

83 Wingewarra St, Dubbo

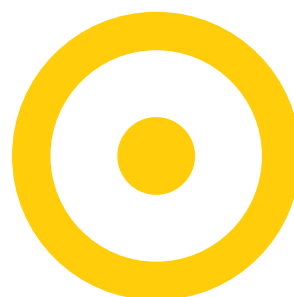
### Orana Youth Forum

Thursday, 20 August 2026

9.00am - 2.30pm

### Charles Sturt University, Dubbo Campus

8 Tony McGrane Pl, Dubbo





# EXHIBITION OPPORTUNITIES



# EXHIBITION SITE PACKAGES

## LARGE FIXED BOOTH INSIDE

3M X 2M | \$1,000 + GST

### Inclusions and benefits

- 3m x 2m exhibition space
- Fascia signage
- Two lights
- 1 power outlet
- Display table
- 2 x chairs
- White tablecloth (if required)

## OUTSIDE SITE

\$500 + GST

We provide a site-only location outside the CSU Auditorium. If required, you are to provide your own ezy-up/popup tents and furniture.

Please submit an expression of interest for an outside site including:

- Required site size
- Power requirements
- If you wish to have any items on display (eg., heavy machinery, scissor lift, robotics etc.)

## SMALL FIXED BOOTH INSIDE

3M X 1M | \$750 + GST

### Inclusions and benefits

- 3m x 1m exhibition space
- Fascia signage
- Two lights
- 1 power outlet
- Display table
- 2 x chairs
- White tablecloth (if required)



# EXHIBITION APPLICATION FORM

## EXHIBITION SITE PACKAGES

**LARGE FIXED BOOTH INSIDE**  
(\$1,000 + GST)

**SMALL FIXED BOOTH INSIDE**  
(\$750 + GST)

**OUTSIDE SITE**  
(\$500 + GST)

## COMPANY DETAILS

COMPANY NAME

CONTACT NAME

POSTAL ADDRESS

STREET ADDRESS

OFFICE PHONE

MOBILE

EMAIL

ABN

## ACCOUNTS DETAILS

ACCOUNTS CONTACT

ACCOUNTS EMAIL

ACCOUNTS MOBILE

## REPRESENTATIVE ATTENDING 2026 ORANA YOUTH FORUM

CONTACT NAME

CONTACT EMAIL

CONTACT MOBILE

# EXHIBITION BOOTH DETAILS

## Booth location

If you have a preferred location or wish to be near another exhibitor, please indicate below. Refer to the Exhibitor Floor Plan (page 11) for available site options.

**Note: While we will do our best to accommodate your preferences, specific booth locations cannot be guaranteed.**

## Fascia signage

Signs are designed to fit on the site's fascia and follow a standard, non branded design. Please indicate below how your sign should read.

**Note: All signs are in uppercase letters, with a maximum of 30 characters, including spaces. Be sure to write clearly.**

## Power

**All electrical leads must be tested and tagged** according to AS/NZS 3760 Standards. Electrical leads must not impede the flow of pedestrians or vehicles.

Please specify your power requirements below and provide additional details if necessary.

**1 POWER OUTLET (STANDARD)**

**REQUIRE 15AMP POWER**

**2 POWER OUTLETS**

**OTHER - PROVIDE DETAIL BELOW**

## Exhibitor activity and requirements

Please inform us of the activities you'll be conducting within your exhibition space. For example: *"We will be making complimentary toasted sandwiches," "We need 15-amp power for a cement mixer," "We have a slushy machine and will offer free samples," or "We will be displaying a vehicle on-site."*

A white tablecloth is included, please indicate below if you require one for your site.

### TABLECLOTH REQUIRED

**Please provide a detailed description of your exhibitor activity below:**

## Insurance

All exhibitors are required to provide a **Certificate of Currency** with a minimum of **\$20 million** in insurance coverage, as mandated by venue regulations. You can obtain this document from your insurance provider.

Please submit your Certificate of Currency with your application, or no later than **7 August 2026** as per the deadlines outlined below.

## Deadlines and times

Please be aware of the applicable application and payment deadlines as follows:

DATE	DETAILS
17 July 2026	Site applications close
31 July 2026	Last day to cancel without penalty
7 August 2026	Insurance certificate due Full site payment due

# CHECKLIST

## APPLICATION CHECKLIST

I have emailed the following documents to [events@rdaorana.org.au](mailto:events@rdaorana.org.au):

Completed **Exhibitor Application Form**

Completed **Exhibition Booth Details Form**

Certificate of Currency (**\$20 million**)

Company logo (prefer PNG file)

## ACKNOWLEDGEMENT OF REQUIREMENTS

**Certificate of Currency and Full Payment** are due no later than **7 August 2026**.

I have read and understood all information pertaining to the Orana Youth Forum 2026, including the terms and conditions set out in this document.

## FOR FURTHER INFORMATION

Please contact the Event Manager

KATE WADE

PHONE: 0407 781 607

EMAIL: [events@rdaorana.org.au](mailto:events@rdaorana.org.au)

[WWW.RDAORANA.ORG.AU](http://WWW.RDAORANA.ORG.AU)



ORANA

# TERMS AND CONDITIONS

## 1 PARTICIPATION AND BOOKINGS

- Participation in the Event by the Exhibitor is subject to:
  - a. the acceptance of the Exhibitor by the Organiser at its complete discretion
  - b. the Exhibitor completing the booking, registration and payment process.
- Acceptance will be expressly confirmed in writing by the Organiser upon receipt of the fully completed booking form.
- Bookings will close on the Final Booking Date unless sold out prior. An Exhibitor's Booking cannot be transferred, shared with or on-sold to another organisation.

## 2 MANNING OF SITE

- The Exhibitor agrees to staff and continuously keep the Exhibitor's site open throughout the course of the Forum until close.
- Staff/volunteers will not solicit outside the allocated booth area
- Failure to man the site appropriately will result in the forfeiture of the security payment of \$250.

## 3 EXHIBITOR OBLIGATIONS AND CONDUCT DURING EVENT

- The Exhibitor must not cause any obstruction to other exhibitors or public space at the venue, or modify their site and/or floor, or set up machinery or structures on their site without prior consultation with and approval from the Organiser. This includes, but is not limited to, the installation of coffee machines, popcorn machines or other food preparation devices.
- Exhibitors wishing to distribute any type of food or beverage item from their site must seek approval from the Organiser and the venue at least 8 weeks prior to the Event. Costs may apply. The Organiser takes no responsibility for allergic reactions, sickness, injury or death resulting from any food or beverages distributed by Exhibitors to attendees.
- The Exhibitor must ensure that its activities, furniture, promotional material and signage do not interfere with the good order and safety of the Event or with any other exhibitor. Furniture and promotional material must be contained within the space allocated to the Exhibitor. Aisles and public spaces must be kept clear. The Organiser reserves the right to take the appropriate action to enforce this requirement including, but not limited to, the removal of any signage, furniture or promotional materials.
- The Exhibitor is responsible for the safety and security of its products and site. Material at its site must not be left unattended at any time during the Event. Goods are left at the Exhibitor's site and/or Exhibitor storage area at the Exhibitor's own risk.
- The Exhibitor must confine its activities to the space allotted to it by the Organiser. The Exhibitor is not permitted to distribute promotional material or promote its organisation anywhere other than from its own site. This includes venue aisles and external areas of the Event venue. The Organiser reserves the right to take the appropriate action to enforce this requirement.
- The Exhibitor must not pack up its site partially or in any fashion before closing time on the day of the Event.

- The Exhibitor must not leave any goods or promotional material at its site after 6pm on the day of the Event.
- No site sharing, sub-letting or co-branding of sites is permitted. If the exhibitor wants to share, sub-let or co-brand their booth it must be approved by the Organiser in writing.
- The Exhibitor is only permitted to exhibit its own products or services at the Event.
- Trolleys and moving vehicles are not permitted in the venue while the Event is open to the public. Goods must be hand carried to the Exhibitor's site while the Event is open to the public. Restocking of goods using trolleys must be done before the Event opens and removal only after the closing time of 3.30pm.
- It is the responsibility of the Exhibitor to leave the site clean and tidy during the Event and on bumping out. The Exhibitor shall forfeit their security payment of \$250 in the Event that this condition is contravened.
- The Exhibitor must comply with all relevant occupational health and safety requirements and venue guidelines affecting its participation in the Event.
- The Organiser reserves the right to refuse admission to or eject the Exhibitor or its representatives from the Event due (but not limited) to:
  - a. failure to comply with these terms and conditions; or
  - b. representing a security risk, nuisance or in any way interfering with the operation or integrity of the Event.
- Exhibitors shall comply with all State and Commonwealth legal requirements as well as any rules of the venue.

## 4 CUSTOMISED SITES

- Any plans or request by the Exhibitor to erect a Customised Site on the allocated site, must be
- submitted in writing to the Organiser for approval by the Customised Site Booking date.
- A proposed plan of the Custom Site must accompany this request.
- Customised Sites must fit within the allocated area and must not impede or obstruct patrons and exhibitors
- No Customised Sites will be considered after this date.

## 5 CANCELLATION AND REFUNDS

- RDA Orana reserves the right to cancel the Event in the event it receives an insufficient number of registrations, or for any other reasonable grounds, as determined by RDA Orana.
- If the Event is cancelled in accordance with clause 7.1, subject to applicable laws, the maximum liability of RDA Orana is limited to a refund of any payments made under this agreement.
- An Exhibitor may cancel its booking and receive a refund of 30% of the Fee paid, subject to providing written notice of the cancellation to the Organiser no later than the Final Cancellation Date.
- No refunds will be provided for cancellations made by an Exhibitor after the Final Cancellation Date

# TERMS AND CONDITIONS (CONTINUED)

## 6 CHANGES TO EVENT

- The Organiser reserves the right to amend the dates or venue for holding the Event, to close the Event or vary its hours, or to vary or add to the format of the Event as is necessary or required by law, and to the extent permitted by law will not be liable for any loss to the Exhibitor arising from such a change.
- The Organiser reserves the right to determine, amend or alter the location of the Exhibitor's site and the Exhibitor undertakes to agree to such.

## 7 CONFIDENTIALITY

- Neither party may disclose any confidential information of the other party without obtaining the prior written consent of the other party.
- A party may disclose any confidential information:
  - a. to its employees, officers, and agents on a need-to-know basis provided that they comply with the obligations of this clause.
  - b. if required to do so, to the extent that the disclosure is required by law
  - c. to any professional advisors, provided that they comply with the obligations of this clause.

## 18 INSURANCE

- The Exhibitor shall affect public liability insurance of at least \$20 million for the Exhibitor's Site covering loss from public risk, fire and theft with the Organiser's interest under this clause noted on the policy, and the Exhibitor will produce the certificate of currency and the policy relating thereto along with their application to exhibit at the Event.

## 20 VARIATIONS

- No agreement as between the parties varying or amending this agreement shall have any force or effect unless it is committed to writing and signed by the parties.

## 21 RELATIONSHIP

- The parties agree that nothing in this agreement shall constitute a partnership, agency, employer/employee relationship or joint venture arrangement between them.

## 22 SEVERABILITY

- If any clause or part thereof in this agreement becomes invalid or is rendered unenforceable or prohibited then such clause(s), or part thereof, will be severable without invalidating or affecting the validity of the remainder of this agreement, which shall continue in full force and effect.

## 23 SURVIVAL ON TERMINATION

- All indemnities survive termination of this agreement.